

SUMMARY

Multimedia creator with experience in audio production, graphic design, and digital communications. Strengths include organization, dependability, and attention to detail.

EDUCATION

Michigan State University

September 2017 - May 2021

Bachelor of Arts, Arts and Humanities, minor in Entrepreneurship & Innovation from Broad College of Business

- Residential College in the Arts and Humanities (RCAH)
- Dean's list four consecutive years, 3.97/4.0 GPA
- Elected RCAH Council executive board member for two years

EXPERIENCE

Sophia Dove Music

2014 - present

Creator, self-employed

- Write, record, produce, and publish original music under the stage name Sophia Dove
- Perform acoustic shows across the state as well as online
- Create engaging promotional content, including graphics, videos, and emails
- Manage multiple social media accounts and a [website](#)

Old Navy

2016 - present

Brand Associate, Hunter's Square (2016 - 2019) and Eastwood Towne Center (2021 - present)

- Ensure customer satisfaction with shopping experience
- Answer policy and product questions
- Complete monetary transactions and fulfill online orders
- Brand Associate of the Month, October 2021

RCAH Language and Media Center

2018 - 2021

Digital Media Consultant

- Helped students navigate creative computer applications both in person and virtually
- Offered constructive feedback on projects
- Collaborated with other consultants to create compelling content for social media and print campaigns

Study Abroad for Sustainability and Civic Engagement

Spring 2019

Community Partner, Limón, Costa Rica

- Studied environmental and social sustainability
- Conducted community participatory research
- Facilitated meetings to plan creation of youth-oriented programs

SKILLS

Graphic Design: Adobe Illustrator, Adobe Photoshop, HTML, CSS

Music: GarageBand, Logic Pro X, songwriting, recording, mixing, mastering, vocals, guitar, piano, ukulele

Communication: Microsoft Office 365, Google Workspace, Zoom, Slack, social media management, creative writing, professional writing, photography, video production